

KANSAS VEHICLE REGISTRATION/TAX REFUND WORKSHEET

The Treasurer's Office primary goal is to return a tax/tag refund check to you as quickly and as accurately as possible. To accomplish this, your cooperation in fully providing the requested information is required.

All of the following items/information must be submitted together for a refund to be processed.

1. Your **unexpired** Kansas License **Plate**.
2. The **Current Registration** Receipt (if you do not have the current original registration receipt, enclose \$0.50 for a duplicate registration).
3. Individual's owner's Social Security Number; or if a business, the company's Federal Tax Identification Number and signature:

Signature Social Security / Federal ID Number

Tag # _____ Make _____ Year _____

VIN # _____

4. Date you sold or transferred your vehicle: _____
5. Name of the person who purchased your vehicle: _____
6. The mailing address where your refund check is to be mailed:

7. Your daytime telephone number: _____

A properly executed POWER OF ATTORNEY is required if the applicant for refund is not named on the vehicle title, or if worksheet is not signed by vehicle owner.

Large truck refunds are mailed from the Kansas Department of Revenue and may take up to 90 days.

Refunds are calculated from the date your application is received in our office, not the date of sale. To maximize your refund, application should be made prior to the last working day of the month the vehicle was sold. Send completed form to:

**Jefferson County Treasurer
PO Box 458
Oskaloosa, KS 66066**